

Resume

MS.KATEWADEE PRAMUALKWAMDEE

Address: 483/37 Charoenkrung107 Road, Bangkokaem Bangkok, Thailand 10120

Telephone: 02-2892433 **Mobile:** 083-8375588 **E-mail:** Kate_job@hotmail.com

Personal Details: **Date of Birth :** 17 February 1985

Nationality: Thai **Religion :** Buddhism

Marital Status: Single **Health:** Excellent

Weight/Height: 59 Kilograms / 162 Centimeters

Education

2004 – 2009 : Bachelor's Degree in Business Administration, Assumption University

Major : Marketing from Assumption University Thailand

1997- 2003 : Certificate of Secondary School from Srinakarinwirot University

Prasarnmit Demonstration School

Work Experience

July 2012 – Present :

FPS Logistics (Thailand) Co.,Ltd

Position : Sales Executive

- Communicate and response to customer's inquiries.
- Calculate cost and offer competitive rate to customers.
- Contact with related person/parties about the customer's orders
- Maintain a good relationship with current and potential customers
- Find new potential customer and approach them to consider company service.
- Monitor efficient service to customers

June 2011 – March 2012 :

SeaValue Public Company Limited (Canned food industry)

Position : Marketing and sale executive

- Communicate and response to foreign customer's inquiries.
- Contact with related person/parties about the customer's orders and prepare necessary report to support production unit and top management
- Maintain a good relationship with current and potential customers and Keep customers informed of company services, new features in product, price movement, product supply solution, etc.
- Monitor efficient service to customers and handle all customer's complaints with good result oriented

- Take care customer then they are visiting in Thailand.

Skills

- Ø **Language** Good in all Spoken, Reading, Writing, and Listening English
Fair in Reading, Writing and Speaking French
- Ø **Computer** Microsoft Office (Outlook ,Word, Excel, PowerPoint), Dreamweaver, SPSS and Internet
- Ø **Typing** Thai 40 words/minute, English 35 words/minute

Strength

- Ø Good interpersonal, verbal and written communication skills
- Ø Natural ability to work on own initiative or as part of team
- Ø Strong management, training and motivational skills
- Ø Strong attention to detail and proactive learner
- Ø Honest / Integrity and respect others people
- Ø Have own car

Expected Salary : 26,000 Baht

Reference : Ms.Pratyane Kraisuban , Assistant Marketing Manager ,Sea Value Public Co.,Ltd
Mobile : 086-9932782